# The Annual Quality Assurance Report (AQAR) of the IQAC

Part – A

**1. Details of the Institution**

GEC’s G.S. PATIL ARTS AND COMMERCE COLLEGE

1.1 Name of the Institution

 1.2 Address Line 1

KUNDGOL

KUNDAGOL,

Dist.: DHARWAD.

 Address Line 2

KARNATAKA

 City/Town

 State

581113

 Pin Code

gspkundgol@gmail.com

 Institution e-mail address

08304-290203

 Contact Nos.

Prin. R.B. GODI

 Name of the Head of the Institution:

08304-290203

 Tel. No. with STD Code :

 Mobile :

09035942708

Name of the IQAC Co-ordinator:

Prof. R.T. HIREGOUDAR

09902014724

Mobile :

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 IQAC e-mail address:

1.3 NAAC Track ID (For ex. MHCOGN 18879) : **KACOGN 23077**

[www.gspcollegekundgol.com](http://www.gspcollegekundgol.com)

1.4 Website address:

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Web-link of the AQAR:

 For ex. http://www.ladykeanecollege.edu.in/AQAR2012-13.doc

1.5 Accreditation Details

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| Sl. No. | Cycle | Grade | CGPA | Year of Accreditation | Validity Period |
| 1 | 1st Cycle | - | - | - | - |
| 2 | 2nd Cycle | - | - | - | - |
| 3 | 3rd Cycle | - | - | - | - |
| 4 | 4th Cycle | - | - | - | - |

1.6 Date of Establishment of IQAC: DD/MM/YYYY

19/08/2013

**1.7** AQAR for the year *(for example 2010-11)*

**2014-15**

1.8 Details of the previous year’s AQAR submitted to NAACafterthe latest Assessment and Accreditation by NAAC (*(for example AQAR 2010-11submitted to NAAC on 12-10-2011)*

1. AQAR 2013-14 *submitted to NAAC* (Aug, 2015)
2. AQAR 2014-15 *submitted to NAAC* (Nov, 2015)

1.9 Institutional Status

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 University State Central Deemed Private

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Affiliated College Yes No

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Constituent College Yes No

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 Autonomous college of UGC Yes No

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 Regulatory Agency approved Institution Yes No

 (e.g., AICTE, BCI, MCI, PCI, NCI)

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 Type of Institution Co-education Men Women

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 Urban Rural Tribal

🗸

🗸

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 Financial Status Grant-in-aid UGC 2(f) UGC 12B

 Grant-in-aid + Self Financing Totally Self-financing

1.10 Type of Faculty/Programme

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 Arts Science Commerce Law PEI (Phys Edu)

TEI (Edu) Engineering Health Science Management

Others (Specify)

1.11 Name of the Affiliating University *(for the Colleges)*

KARNATAK UNIVERSITY

1.12 Special status conferred by Central/ State Government-- UGC/CSIR/DST/DBT/ICMR etc

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 Autonomy by State/Central Govt. / University

 University with Potential for Excellence UGC-CPE

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DST Star Scheme UGC-CE

UGC-Special Assistance Programme DST-FIST

UGC-Innovative PG programmes Any other (*Specify*)

UGC-COP Programmes

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**2. IQAC Composition and Activities**

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2.1 No. of Teachers

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2.2 No. of Administrative/Technical staff

**11**

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2.3 No. of students

2.4 No. of Management representatives

2.5 No. of Alumni

2. 6 No. of any other stakeholder and

 community representatives

2.7 No. of Employers/ Industrialists

2.8 No. of other External Experts

2.9 Total No. of members

2.10 No. of IQAC meetings held : **02**

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2.11 No. of meetings with various stakeholders: No. Faculty

 Non-Teaching Staff Students Alumni Others

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2.12 Has IQAC received any funding from UGC during the year? **NO**

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 If yes, mention the amount

2.13Seminars and Conferences (only quality related)

 (i) No. of Seminars/Conferences/ Workshops🗸/Symposia organized by the IQAC

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 Total No’s International National State Institution Level

 (ii) Themes

**Conducted TWO days workshop on Information Communication and Technology for effective teaching learning process.**

Two Programme on Workshop on, ***“How to access and download research related information through internet”***

2.14 Significant Activities and contributions made by IQAC

Subscription to research related magazines, journals, articles, etc.

High band width internet connectivity.

Well equipped computer laboratory

Purchase of latest software.

Registration for INFLIBNET N-List

* Recommendations for conduct of ―Father of Librarian‖ library day.

2.15 Plan of Action by IQAC/Outcome

 The plan of action chalked out by the IQAC in the beginning of the year towards quality

 Enhancement and the outcome achieved by the end of the year \*

|  |  |
| --- | --- |
| Plan of Action | **Achievements** |
| Preparation of Academic calendar  | IQAC along with teaching staff prepare calendar of events and academic time-table to complete the syllabus in time.  |
| Strengthening faculty members through TQM activities | Conducted one day special programme on TQM  |
| Facilitating internet connectivity for the students and staff.  | Suggested for procurement of high configured computers and internet connectivity for advanced knowledge and skills. |
| Conduct of special lectures | Invited resource persons to give special lectures.  |
| Arranged training sessions on ICT for effective teaching.  | **Conducted two days special programme** |
| Conduct of Typewriting Skills | **Conducted 7 days programme on “Computer Typewriting Skills”** |
| Conduct of academic programme for the staff | To inculcate the research culture among teachers, institution has conducted a programme on ―Research Methodology.  |
| Strengthen the learning resources | It has helped library to be automatized, registered for INFLIBNET N-list and e-learning resources. |
| Collection of Feedback | With the help of IQAC, feedback is collected with regard to the teaching, facilities, learning resources, etc,. |
| Conduct of Alumni Meet | Conducted Alumni meeting twice on different months. |
| Conduct of PTA | Conducted twice on different months. |

 *\* Attach the Academic Calendar of the year as Annexure.*

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2.15 Whether the AQAR was placed in statutory body Yes

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Management Syndicate any other body

 Provide the details of the action taken

**AQAR was placed before College Council and approval taken**

Part – B

**Criterion – I**

**1. Curricular Aspects**

1.1 Details about Academic Programmes

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| Level of the Programme | Number of existing Programmes | Number of programmes added during the year | Number of self-financing programmes | Number of value added / Career Oriented programmes |
| PhD | - | - | - | - |
| PG | - | - | - | - |
| UG | 02 | - | - | - |
| PG Diploma | - | - | - | - |
| Advanced Diploma | - | - | - | - |
| Diploma | - | - | - | - |
| Certificate | - | 02 | - | - |
| Short term certificate course on 1. Spoken English
2. Tally
 |
| Others | - | - | - | - |
| **Total** | 02 | 02 | - | - |

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| Interdisciplinary | - | - | - | - |
| Innovative | - | - | - | - |

1.2 (i) Flexibility of the Curriculum: **CBCS**/Core/**Elective option** / Open options

 (ii) Pattern of programmes:

|  |  |
| --- | --- |
| Pattern | Number of programmes |
| Semester | 02 |  |  |       |
| Trimester | - |
| Annual | - |
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1.3 Feedback from stakeholders\* Alumni Parents Mgmt Students

 ***(On all aspects)***

 Mode of feedback : Online Manual Co-operating schools (for PEI)

***\*Please provide an analysis of the feedback in the Annexure***

1.4 Whether there is any revision/update of regulation or syllabi, if yes, mention their salient aspects.

Not Applicable for the current year.

1.5 Any new Department/Centre introduced during the year. If yes, give details.

- Nil -

**Criterion – II**

**2. Teaching, Learning and Evaluation**

2.1 Total No. of permanent faculty

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| Total | Asst. Professors | Associate Professors | Professors | Others |
| 15 | 01 | 11 | - | 03\* |

\*

 \* Mgmt

2.2 No. of permanent faculty with Ph.D.

07 faculty members are on the verge of completion of Ph.D. in respective subject of interest.

2.3 No. of Faculty Positions Recruited (R) and Vacant (V) during the year

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| Asst. Professors | Associate Professors | Professors | Others | Total |
| R | V | R | V | R | V | R | V | R | V |
| 01 | 02 | 11 | - | - | - | - | - | 12 | 02 |
| V : (1) Due to Death – Kannada (2) Due to Retirement - History |

2.4 No. of Guest and Visiting faculty and Temporary faculty

01+

0

02++\*

 **Note : + Business Law ++ Kannada and Computer Application**

2.5 Faculty participation in conferences and symposia:

|  |  |  |  |
| --- | --- | --- | --- |
| No. of Faculty | International level | National level | State level |
| Attended Seminars/ Workshops | 01 | 04 | 05 |
| Presented papers | 01 | 04 | 05 |
| Resource Persons | - | - | - |

2.6 Innovative processes adopted by the institution in Teaching and Learning:

Most of the teachers adopted advanced teaching methodology with the help of ICT.

2.7 Total No. of actual teaching days during this academic year

190

2.8 Examination/ Evaluation Reforms initiated by the Institution (for example: Open Book Examination, Bar Coding, Double Valuation, Photocopy, Online Multiple Choice Questions)

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2.9 No. of faculty members involved in curriculum Restructuring/revision/syllabus development as member of Board of Study/Faculty/Curriculum Development workshop

02

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85%

2.10 Average percentage of attendance of students

2.11 Course/Programme wise distribution of pass percentage:

|  |  |  |
| --- | --- | --- |
| Name of the Programme | Total no. of students appeared | Division |
| Distinction % | I % | II % | III % | Pass % |
| **2014-15** |
| **B A** | 66 | 62 | 24 | 08 | 0 | 94 |
| **B Com**  | 36 | 19 | 64 | 08 | 0 | 92 |
|  |  |  |  |  |  |  |

2.12 How does IQAC Contribute/Monitor/Evaluate the Teaching & Learning processes:

Contribution of IQAC

* Documentation of every activities of the college for the academic year.
* ICT enabled workshops for teaching and non-teaching staff.
* Invites eminent and resource persons on “Quality Measures in teaching and administration”.
* Collects feedback from students, parents and alumni.
* Updates overall information with regard to UGC, NAAC and academic issues.

Monitors

* Regular and punctual conduct of classes on par with time-table.
* Maintaining discipline and conducive atmosphere in the campus.
* Augmentation of Infrastructure, Library resources etc,.
* Regular meeting with department heads and staff.

Evaluation Process

* Analysis on the feedback collected from students, alumni.
* Feedback about Library resources and facilities.
* Feedback from outgoing students.

2.13 Initiatives undertaken towards faculty development

|  |  |
| --- | --- |
| *Faculty / Staff Development Programmes* | *Number of facultybenefitted* |
| Refresher courses | **-** |
| UGC – Faculty Improvement Programme | **-** |
| HRD programmes | **-** |
| Orientation programmes | **02** |
| Faculty exchange programme | **02** |
| Staff training conducted by the university | **-** |
| Staff training conducted by other institutions | **02** |
| Summer / Winter schools, Workshops, etc. | **-** |
| Others | - |

2.14 Details of Administrative and Technical staff

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| Category | Number of PermanentEmployees | Number of VacantPositions | Number of permanent positions filled during the Year | Number of positions filled temporarily |
| Administrative Staff | 10 | - | - | - |
| Technical Staff | - | - | - | - |

**Criterion – III**

**3. Research, Consultancy and Extension**

3.1 Initiatives of the IQAC in Sensitizing/Promoting Research Climate in the institution

* Conducted a programme on “Research Methodology”
* Survey Methods and Sampling Techniques
* Workshop on, ***“How to access and download research related information through internet”***
* Special programme on “
* Exchange programme with Govt. First Grade College, Kundgol.
* Library strengthened with research related articles/books/journals
* Students of Commerce are given project works.
* Registered for INFLIBNET N-list
* Teachers have taken some students to participate and present academic papers at various workshops, seminars, etc,.
* Students are encouraged to present at Seminars conducted at college level.
* Class assignments are given to students to enhance their research aptitude.
* Study tours are conducted regularly so that students would get practical exposure about the functioning of banks, financial institutions, organizations,

3.2Details regarding major projects

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
|  | Completed | Ongoing | Sanctioned | Submitted |
| Number | - | - | - | - |
| Outlay in Rs. Lakhs | - | - | - | - |

3.3 Details regarding minor projects

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
|  | Completed | Ongoing | Sanctioned | Submitted |
| Number | - | - | - | - |
| Outlay in Rs. Lakhs | - | - | - | - |

3.4 Details on research publications

|  |  |  |  |
| --- | --- | --- | --- |
|  | International | National | Others |
| Peer Review Journals | - | - | - |
| Non-Peer Review Journals | - | - | - |
| e-Journals | - | - | - |
| Conference proceedings | - | - | - |

3.5 Details on Impact factor of publications:

-

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- -

 Range Average h-index Nos. in SCOPUS

3.6 Research funds sanctioned and received from various funding agencies, industry and other organisations

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| Nature of the Project | DurationYear | Name of thefunding Agency | Total grantsanctioned | Received |
| Major projects | - | - | - | - |
| Minor Projects | - | - | - | - |
| Interdisciplinary Projects | - | - | - | - |
| Industry sponsored | - | - | - | - |
| Projects sponsored by the University/ College | - | - | - | - |
| Students research projects*(other than compulsory by the University)* | - | - | - | - |
| Any other(Specify) | - | - | - | - |
| Total | - | - | - | - |

3.7 No. of books published i) With ISBN No. Chapters in Edited Books

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03

 ii) Without ISBN No.

3.8 No. of University Departments receiving funds from

 UGC-SAP CAS DST-FIST

 DPE DBT Scheme/funds

3.9 For colleges Autonomy CPE DBT Star Scheme

 INSPIRE CE Any Other (specify)

Free Consultancy

3.10 Revenue generated through consultancy

 3.11 No. of conferences Organized by the Institution

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
|  Level | International | National | State | University | College |
| Number | - | - | - | - | - |
| Sponsoring agencies | - | - | - | - | - |

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3.12 No. of faculty served as experts, chairpersons or resource persons

-

-

-

3.13 No. of collaborations International National Any other

-

3.14 No. of linkages created during this year

3.15 Total budget for research for current year in lakhs :

-

-

 From funding agency From Management of University/College

 Total

-

|  |  |  |
| --- | --- | --- |
| Type of Patent |  |  Number |
| National | Applied |   |
| Granted |   |
| International  | Applied |   |
| Granted |   |
| Commercialised | Applied |   |
| Granted |   |

 3.16 No. of patents received this year

3.17 No. of research awards/ recognitions received by faculty and research fellows

|  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- |
| Total | International | National | State | University | Dist | College |
| - | - | - | - | - | - | - |

 0f the institute in the year

3.18 No. of faculty from the Institution who are Ph. D. Guides and students registered under

 them.

3.19 No. of Ph.D. awarded by faculty from the Institution

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3.20 No. of Research scholars receiving the Fellowships (Newly enrolled + existing ones)

 JRF SRF Project Fellows Any other

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3.21 No. of students Participated in NSS events:

-

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 University level State level

 National level International level

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3.22 No. of students participated in NCC events:

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 University level State level

 National level International level

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3.23 No. of Awards won in NSS: University level State level

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 National level International level

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3.24 No. of Awards won in NCC:

 University level State level

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 National level International level

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3.25 No. of Extension activities organized

02

 University forum College forum

012

 NCC NSS Any other

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 \*Blood donation camp by Youth Red cross wing.

3.26 Major Activities during the year in the sphere of extension activities and Institutional Social Responsibility

* Many of our faculty are the resource persons
* With the help of NSS volunteers extension activities being carried out for the academic year.

**Criterion-IV**

**4. Infrastructure and Learning Resources**

4.1 Details of increase in infrastructure facilities:

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| Facilities | Existing | Newly created | Source of Fund | Total |
| Campus area | 2.22 Acres  | - | - | 2.22 Acres |
| Class rooms | 07 | - | - | 07 |
| Laboratories | 01 | - | - | 01 |
| Seminar Halls | 01 | - | - | 01 |
| No. of important equipments purchased (≥ 1-0 lakh) during the current year. | - | - | - | - |
| Value of the equipment purchased during the year (Rs. in Lakhs) | - | - | - | - |
| Others | - | - | - | - |

4.2 Computerization of administration and library

Administrative staff are provided with high configured computers for utilizing Office Automation which help in various administrative matters.

4.3 Library services:

|  |  |  |  |
| --- | --- | --- | --- |
|  | Existing | Newly added | Total |
| No. | Value | No. | Value | No. | Value |
| Text Books | 11094 | 982655.00 | 413 | 52102.00 | 11507 | 1034757.00 |
| Reference Books | 907 | 259350.00 | 11 | 2548.00 | 918 | 261898.00 |
| e-Books | - | - | - | - | - | - |
| Journals/Periodicals | 29 | 21845.00 | 71 | 27129.00 | 100 | 48974.00 |
| e-Journals | - | - | - | - | - | - |
| Digital Database | - | - | - | - | - | - |
| CD & Video |  |  |  |  |  |  |
| Others (specify) Magazines | 42 | 5284.00 | - | - | 42 | 5284.00 |

4.4 Technology up gradation (overall)

|  |  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- | --- |
|  | Total Computers | Computer Labs | Internet | Browsing Centres | Computer Centres | Office | Departments | Others |
| Existing | 10 | 01 | 01 | - | - | 01 | - | - |
| Added | 06 | - | - | 02 | - | 01 | - | - |
| Total | 16 | 01 | 01 | 02 | - | 02 | - | - |

4.5 Computer, Internet access, training to teachers and students and any other programme for technology Up gradation (Networking, e-Governance etc.)

**Conducted One days workshop on ICT for students and staff**

4.6 Amount spent on maintenance in lakhs :

-

 i) ICT

1.38969

 ii) Campus Infrastructure and facilities

0.44884

 iii) Equipments

0.16400

 iv) Others

**2.00253**

 **Total :**

**Criterion – V**

**5. Student Support and Progression**

5.1 Contribution of IQAC in enhancing awareness about Student Support Services

1. Bus passes

2. Canteen facilities

3. With the support of Red Cross Wing conducted various health awareness programmes.

4. NSS Social awareness, spiritual and ethical programme organised

5. Arranged Remedial classes for slow learners.

6. Orientation programmes on **Career Prospects after graduation.**

5.2 Efforts made by the institution for tracking the progression

1. IQAC collects department and committee progress reports and maintained.
2. Regular attendance of students, daily diary of staff, performance in internal tests, active participation in various extra-curricular, co-curricular activities, etc.
3. Cumulative Record of the students.
4. Participation in Extension activities through NSS, Youth Red Cross and Heritage Club.

|  |  |  |  |
| --- | --- | --- | --- |
| UG | PG | Ph. D. | Others |
| 266 | - | - | - |

5.3 (a) Total Number of students

 (b) No. of students outside the state

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 (c) No. of international students

|  |  |
| --- | --- |
| No | % |
| 107 | 40 |

|  |  |
| --- | --- |
| No | % |
| 159 | 60 |

 Men Women

|  |  |
| --- | --- |
| Last Year-2013-14 | This Year-2014-15 |
| General | SC | ST | OBC | Physically Challenged | Total | General | SC | ST | OBC | Physically Challenged | Total |
| 14 | 14 | 27 | 304 | 03 | 359 | 13 | 08 | 26 | 219 | 04 | 266 |

Demand ratio : 1:1 Dropout % 5.83

5.4 Details of student support mechanism for coaching for competitive examinations (If any)

* Conducted a programme to enlighten about various avenues / job prospects during graduation and after the graduation.
* Sufficient Career Oriented magazines, books, spoken English etc., made available in the Library to enhance the competitive spirit among students.

100

 No. of students beneficiaries

5.5 No. of students qualified in these examinations

-

-

-

-

06

05

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 NET SET/SLET GATE CAT

 IAS/IPS etc State PSC UPSC Others

5.6 Details of student counselling and career guidance

* Invited Entrepreneurs, Academicians for special lectures.
* Career Guidance and Placement Cell organized various programmes relating to Campus Interview Process, Soft skills, etc,. – 75 students have been benefited.
* Organized Personality Development Workshop – 170 students have got benefited.
* Students are counselled for Higher Education after graduation.

 No. of students benefitted

5.7 Details of campus placement

|  |  |
| --- | --- |
| ***On campus*** | ***Off Campus*** |
| Number of Organizations Visited | Number of Students Participated | Number of Students Placed | Number of Students Placed |
| - | - | - | 15 |

5.8 Details of gender sensitization programmes

* Conducted Health Awareness programmes for Lady students.
* Conducted International Women’s Day.

5.9 Students Activities

 5.9.1 No. of students participated in Sports, Games and other events

29

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 State/ University level National level International level

 No. of students participated in cultural events

 State/ University level National level International level

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5.9.2 No. of medals /awards won by students in Sports, Games and other events

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 Sports: State/ University level National level International level

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 Cultural: State/ University level National level International level

5.10 Scholarships and Financial Support

|  |  |  |
| --- | --- | --- |
|  | Number ofstudents | Amount |
| Financial support from institution  | - | - |
| Financial support from government | 133 | 2,08,621.00 |
| Financial support from other sources | - | - |
| Number of students who received International/ National recognitions | - | - |

5.11 Student organised / initiatives

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Fairs : State/ University level National level International level

Exhibition: State/ University level National level International level

5.12 No. of social initiatives undertaken by the students

04

5.13 Major grievances of students (if any) redressed:

1. Repair of college Road
2. Extension of Library Timings during examination.
3. For the study and preparation extension of books facilities during the Sem-end examination.
4. Providing Safe Drinking Water facility.
5. Proper repair to the ladies toilet.
* All the above have been complied accordingly by the Institution.

**Criterion – VI**

**6. Governance, Leadership and Management**

6.1 State the Vision and Mission of the institution

**VISION:** ―**EMPOWERING RURAL YOUTH WITH KNOWLEDGE IN NATION BUILDING ACTIVITIES"**

**MISSION: *“Creating a generation of men and women imbued with the noble values of life to fulfill individual and social responsibilities with maturity”.***

**OBJECTIVES:**

 To create useful and good citizens.

 To provide higher education opportunities to rural mass.

 To develop a positive attitude.

 To support economically challenged learners.

 To awakening self respect and a belief in the intrinsic goodness of human beings.

 To enable students to be Dreamers, Believers and Achievers.

6.2 Does the Institution has a Management Information System

**YES**.

Office Automation is implemented in the administrative block. Necessary high end computers have been facilitated.

6.3 Quality improvement strategies adopted by the institution for each of the following:

6.3.1 Curriculum Development

Our faculty members attended board of studies meeting for curriculum enrichment and also participated in curriculum development workshops.

6.3.2 Teaching and Learning

Participatory teaching, field studies, Study Tours, students’ seminars, students’ assignments, PPT presentations, etc., implemented.

6.3.3 Examination and Evaluation

College conducts 02 Internal Assessment tests semester wise and announce of marks list and send the same to the university. Some of our faculty members are on the Board of Examiners. All the teachers actively participate in evaluation process conducted by University. College has very good performance in academic result.

6.3.4 Research and Development

Teachers are encouraged to carry out research activities to strengthen the quality of education and also potentiality of institution.

Some of the teachers have registered for Ph.D. and are on the verge of completion.

6.3.5 Library, ICT and physical infrastructure / instrumentation

Library strengthened with sufficient study materials and also made it computerized.

Registered for INFLIBNET

6.3.6 Human Resource Management

Principal conducts periodical meetings of Heads of the departments. Committee System for academic programme implementation separately and chalk out programmes for implementation.

6.3.7 Faculty and Staff recruitment

Faculty and Staff recruitment is by the government authorities since it is a government aided private college. Temporary support staff is appointed by the management.

6.3.8 Industry Interaction / Collaboration

Students are given opportunity to interact with bank officials, financers, Entrepreneurs, Businessmen and also study tours being conducted.

6.3.9 Admission of Students

 M F Total

B.A. 62 115 177

B.Com., 45 44 89

**Total 107 159 266**

6.4 Welfare schemes for

|  |  |
| --- | --- |
| Teaching |  |
| Non teaching |  |
| Students | Medical Check up camp.Equal opportunity for physically challenged students |

6.5 Total corpus fund generated

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6.6 Whether annual financial audit has been done : **Yes**

6.7 Whether Academic and Administrative Audit (AAA) has been done?

|  |  |  |
| --- | --- | --- |
| Audit Type | External | Internal |
| Yes/No | Agency | Yes/No | Authority |
| Academic |  No | - | Yes | Management |
| Administrative | Yes | Competent Chartered Accountant | - | - |

6.8 Is the University/ Autonomous College declaring results within 30 days?

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 For UG Programmes Yes No

 For PG Programmes Yes No

6.9 What efforts are made by the University/ Autonomous College for Examination Reforms?

Semester end Examinations are conducted by the University as per the University calendar of Events. Tests are conducted according to time table by the institution.

6.10 What efforts are made by the University to promote autonomy in the affiliated/constituent colleges?

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6.11 Activities and support from the Alumni Association

* Attend twice in a year.
* Encouraged students through special lectures.
* Provided cash prizes for the highest scorer

6.12 Activities and support from the Parent – Teacher Association

Parents are updated about their children’s performance, attitude in the college.

Parents-Teacher meeting conducted twice in a year.

6.13 Development programmes for support staff

Teachers are encouraged to attend, present research articles at various seminars / conferences / workshops conducted at various levels.

Teaching-Learning materials augmented based on the demand by the faculty members.

6.14 Initiatives taken by the institution to make the campus eco-friendly

Creating environmental awareness by teaching environmental subject for UG Programmes. Water harvesting, plantation of trees by NSS volunteers, Waste disposal management, etc.

**Criterion – VII**

**7. Innovations and Best Practices**

7.1 Innovations introduced during this academic year which have created a positive impact on the functioning of the institution. Give details.

Introduction of Micro projects for commerce students.

7.2 Provide the Action Taken Report (ATR) based on the plan of action decided upon at the beginning of the year

Faculty members guided to carry out Micro projects for commerce students.

7.3 Give two Best Practices of the institution *(please see the format in the NAAC Self-study Manuals)*

 1. Moral and Spiritual Education

 2. Yoga

***\*Provide the details in annexure (annexure need to be numbered as i, ii,iii)***

**BEST PRACTICE – 1**

**Title of the Practice: MORAL / SPIRITUAL EDUCATION**

**Goal:**

To inculcate moral and spiritual values among students.

**The Context:**

In the present scenario, Entertainment world, internet, mobile etc., causing students diversion on various attractive issues, due to which the moral values are gradually declining among students. Keeping this in mind, institution after much discussion among staff members come to conclusion that, students and staff should be strengthened with moral and ethical values. Hence, the concept came into practice.

**The Practice:**

Before the commencement of class, every day morning college conducts common gathering. Moral education is being given by the faculty for five minutes and college prayer is also conducted regularly.

**Evidence of success:**

This practice has impacted both students and staff. Staff members have become more conscious about their responsibilities and also students are getting changed in their behaviour and attitude.

**Problems encountered and resources required:** Students attendance to these programmes is average. Full financial support is not possible and hence staff members handle the events.

**BEST PRACTICES-02**

**Title of the Practice: INTRODUCTION OF YOGA**

**Goal:**

To keep both mentally and physically, psychologically fit and competent.

**The Context:**

Most of the students are from rural background. The overall personality of these students are not comparable with urban background students. Due to the various family background, these students are not strong psychologically, etc,. Considering all these various parameters, institution has started Yoga Practices for both staff and students.

**The Practice:**

College has hired Yoga Expert. College has facilitated Yoga practices 3 days in a week. During these three days, Yoga will commence early morning between 6.30 – 7.30am. Students are informed about the facility. Accordingly, most of the students are beneficiaries.

**Evidence of success:**

Students and staff who all actively attended and practicing regularly, witness that they all are psychologically, emotionally, ethically, morally and physically keeping their health fit and robust.

**Problems encountered and resources required:**

Students are very much from poor background. They cannot afford any finance to get Yoga Expertisation. Finance is the major problem to pay the honorarium to the expert. Staff are contributing for the noble cause.

Contact Details

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Name of the Institution : GEC’s G.S. Patil Arts & Commerce College

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Accredited Status : Applying for first Time.

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7.4 Contribution to environmental awareness / protection

1 NSS activities contribute to environmental awareness

 2 Vanamahotsava Programme

7.5 Whether environmental audit was conducted? Yes No

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7.6 Any other relevant information the institution wishes to add. (for example SWOT Analysis)

8. **Plans of institution for next year**

1 Documentation for NAAC proceedings

2. To expand infrastructural facilities like class rooms, laboratories, reading rooms etc.

3. To organize career guidance programmes.

4. To enhance ICT facilities.

 Name : Prof.R.T. Hiregoudar Name: Prof. R.B. Godi

 Asstt. Professor Principal

 Department of Commerce

Signature of the Coordinator, IQAC Signature of the Chairperson, IQAC

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Annexure-1

Calendar of Events for the Year 2014-15.

|  |  |  |
| --- | --- | --- |
| Sl.No. | Event | Date |
| 1 | Welcome and Induction Programme | 17/07/2014 |
| 2 | Teachers’ Day | 05/09/2014 |
| 3 | NSS Day | 24/09/2014 |
| 4 | Gandhi and Shastri Jayanti | 02/10/2014 |
| 5 | Inaugural of the College Students’ Union | Oct, 2014 |
| 6 | Walmiki Jayanti | 22-10-2014 |
| 7 | Kanaka Jayanti | 24-11-2014 |
| 8 | New Year Celebration | 01/01/2015 |
| 9 | Vivekanand Jayanti | 12/01/2015 |
| 10 | Republic day | 26-01-2015 |
| 10 | Various competitions like; Rangoli, Debate, Elocution, Essay, Singing competition, etc. | 25to27/02/2015 |
| 11 | Women’s Day Celebration | 08/03/2015 |
| 12 | Sports competitions | 9-11/03/2015 |
| 13 | Ambedkar Jayanti | 14/04/2015 |
|  |  |  |

**Annexure-2**

Analysis of Feedbacks:

1. Alumni : Alumni meets are conducted twice in a year. Their feedback is obtained and analysed. Most of the alumnus expresses their satisfaction relating to teaching and learning aspects. They suggested to augment infrastructure facilities.
2. Parents : Feedback from parents have obtained and analysed. They are satisfied with the progress of their children, infrastructure, teaching and learning facilities of the institution.
3. Students : Questionnaires based on gradation of marks about skills, behaviour of teachers are prepared and distributed to the students and asking them to assign marks to each subject teacher. Collected feedback forms are analysed. The over all analysis shows that students are satisfied with the performance, skills, behaviour etc of teachers.
4. Management : Management evaluates the performance of the teachers and staff. It discuss the parameters of improvement in staff & management meetings. The suggestions of the management are accepted and inculcated by the staff.